



EMILY HARRIS FOUNDATION

ANNUAL REPORT

2021 TO 2022

Emily Harris Foundation
Registered Charity Number 1127191
Annual Report and Financial Statement
For the Year Ended 30th June 2022

EMILY HARRIS FOUNDATION

Legal and Administrative Information

Charity Number:	1127191
Legal Status:	Registered Charity in England and Wales – Standard Registration
Aims and Objectives:	A) To advance education and training in relation to healthcare by such means as the trustees consider appropriate. B) To relieve persons who are in conditions of need or hardship and to relieve the distress caused thereby on such occasions as the trustees think fit.
Activities:	The charity raises funds for use in two areas. A) To provide grants to nursing staff at the King’s Mill Hospital Neonatal Unit to attend training and conferences. B) To provide a hardship fund for families with a baby on the unit.
Board of Trustees:	Kenneth Daly (Chair of Trustees) Martin Dillon Clare Lund Daniella Coles Matthew Carr
Foundation Manager:	Clare Harris
Date of Formation:	16 th March 2008
Date of Registration:	15 th December 2008
Registered Address:	64 Emerson Drive, Clipstone Village, Mansfield, Nottinghamshire, NG21 9AX
Auditor	Revd. Robert Howard Jones F.C.M.A., C.G.M.A.

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EMILY HARRIS FOUNDATION

President's Statement

It is my privilege to continue in my role as President of the Emily Harris Foundation and to see the positive impact that it continues to have on so many families.

Huge credit and thanks go to Ken and the trustees who joined the board at a very challenging time during Covid and, through their dedication, wisdom and professionalism, have worked with Clare to ensure that the Foundation has not only survived but continues to grow and be in a position of strength.

The future looks positive for the Foundation and it will continue to support more and more families and staff in the year ahead.



A handwritten signature in black ink, appearing to read 'N A Harris'.

N A Harris
President

EMILY HARRIS FOUNDATION

Chair of Trustees Statement

It is to everyone's credit that, despite the difficulties caused by COVID restrictions and other issues, the work of the Foundation has continued successfully.

We are grateful to all the volunteers who have raised funds through a variety of activities and to those generous sponsors who surprised us with unexpected donations.

Thanks are also due to Clare as our Foundation Manager who has worked so hard to keep people interested in the charity and to foster such strong relationships with staff on the ward and with those parents who have needed support.

We know that the coming year will bring more challenges but we are confident that the Foundation will continue to thrive and provide the help and love that parents whose children are on the ward will require.

Thank you again to everyone who has helped the Foundation in any way over the past year.



Kenneth Daly

K M Daly
Chair of Trustees

About Emily Harris Foundation

The Emily Harris Foundation was founded in 2008 by Neil and Clare Harris in memory of their daughter Emily Harris who died at the age of 5 months in 2007. They believed that they were very blessed to spend the short time with Emily that they did. Many people during her life and after she had died said what an inspiration she had been with her determination and her spirit.

Neil and Clare knew then that they had the opportunity to keep her memory and name living on; to inspire others and to repay some of the wonderful care that they as a family received from the King's Mill Neonatal Unit. Family and friends joined Neil and Clare as trustees to form the original board of trustees.

The aims of the charity arose from conversations with senior staff members within the unit and personal experiences of having a baby receiving care on a Neonatal unit and within other hospital settings. The aims are:

1) To provide financial support for King's Mill Hospital Neonatal unit staff members, who wish to undertake further training and where the funding is not able to be supported by the NHS.

By supporting the professional development and training of staff, a long term benefit will be received by all babies who are, and will be, cared for on the unit.

2) To provide financial relief, in cases of hardship, for families with babies receiving care on the King's Mill Hospital Neonatal unit.

By providing practical support to parents, the stress caused by their situation can be eased in some small way.

Our strategy

Over the last 14 years, our aims have been to provide further education and support to the Neonatal staff in addition to that provided by the NHS; and to make life as comfortable as possible for the families who have a baby on the Neonatal Unit. We have tried to achieve this through constant communication with members of staff on the Neonatal unit and with families who are on the unit or have had children on the unit.

Review of 2021/2022 activities

I am delighted that at the time of writing this report, we can now say we are starting to see life returning to some kind of ‘normal’ following the Coronavirus Pandemic. Of course the effects of this are still being felt with visiting on the Neonatal Unit still restricted and mask wearing remaining mandatory in the hospital. However, it is wonderful that the unit have now opened up to siblings and grandparents visiting at certain hours – the first unit in the area to do so – and Clare is now back doing Cake & Chat on a weekly basis. We hope we have now turned a corner and that there will be no return to the kinds of restrictions and impact we have experienced over the past two years. It has been a very busy twelve months on the unit, with capacity being reached for much of the time. This is reflected across the whole neonatal network and has resulted in the unit at King’s Mill welcoming families from across the East Midlands and beyond.

Our fundraising activities remained restricted for the first half of this financial year and we were grateful to all those who supported our Virtual Balloon Race in December. However, we were delighted to be able to begin meeting face-to-face again in the New Year – firstly with our inaugural Last Mile Together event. This involved people taking on their own individual challenges during the month of January and then meeting together on 30th January to complete the Last Mile Together. This saw a great number of supporters walking around King’s Mill Reservoir before enjoying hot chocolate and cakes served from the boot of the car!



Walking around the Reservoir



Race Night in full swing!

We finally got to enjoy our first full fundraising event since before the pandemic with a return of the popular Race Night in May. Thank you to everyone who supported this event in any way and we are particularly grateful to the Rufford Pub who stepped in to be our venue at the last minute. We are delighted that as a result of this, the pub is looking to work with us as their Charity partner in the coming months.

We continue to be incredibly humbled and grateful to all those who have donated, raised money and supported us in so many ways over the past 12 months. Like so many charities, we are predominantly reliant upon the generosity of our supporters to enable us to carry out our work and to see that this has not diminished in the aftermath of a global pandemic and the beginning of a time of financial difficulty for many is astonishing.

We have received support from individuals, businesses and have some regular fundraisers who all help give us the confidence to keep doing what we do!



Tropic Fundraising



T Bailey Asset Management



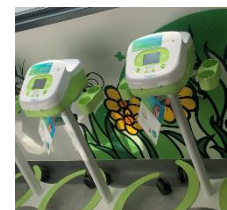
Cory Marsh & Deborah James

We are always looking at ways to improve what we offer and as a result of focusing a little more on well-being for parents, we have now included some bath bombs and beautiful bag clips made by Maxine from Little Bird Creates in the Welcome Packs.



Whilst we have always provided gifts for families at Christmas, we have also now begun to offer gift bags for various occasions throughout the year. During the past 12 months, families have received gifts for Christmas, Mother's Day, Easter, the Platinum Jubilee and Father's Day. Staff working on Christmas Day also received well-being boxes. These have all been very well received and we look forward to continuing offering such bags in the future.

One of the requests from the unit that we were able to support this year, alongside the Charitable Funds from the hospital, was to provide new breast pumps to ensure that all cot spaces have their own pump and that there are enough pumps to be loaned out to mum's who are expressing at home. This will make a huge difference to the ability for mums to provide breast milk for their babies and supports the unit in their aim to achieve Gold Standard on their Baby Friendly Initiative journey.



The biggest change to take place with regards to the Charity structure this year was that we have now registered as a Charitable Incorporated Organisation (CIO) with the Charities Commission. Whilst this will not change the focus of our work, it does mean a new charity number and bank account and will give us greater scope to develop and expand in the future, something we are very excited about! From 1st July we are operating under the new structure and will eventually close the old charity once everything is transitioned across.

Plans for the future

In 2022-23 we will continue to move everything over to the new CIO under which we are now operating. This new legal structure will enable us to become an employer and we will be looking to offer our Foundation Manager a formal contract in the next year. We will also consider how we can meet our objectives in any new and exciting ways. Discussions are constantly on-going with the Ward Leader on the neonatal unit to establish any other support we can give to families and staff.

Fundraising to enable us to carry out our work will continue to come from a variety of sources. We are mindful that individual donations may reduce as a result of the cost of living crisis and the aftermath of the Coronavirus pandemic and as such, we will continue to explore grant funding and where necessary, use our reserves where fundraising falls short and continue to explore other ways of generating funds.

Over the past 12 months we have increased our following on Social Media and are now active on Facebook, Twitter, Instagram and LinkedIn. Over the next 12 months we will explore new ways of connecting with our supporters, sharing our work and exploring issues of interest to us and our beneficiaries.

Thanks and Acknowledgements

We would like to extend a huge thanks to the many people who choose to support our work each year; their continued dedication and generosity enables us to fund the services that make such a difference to the staff of the Neonatal Unit and to families with babies on the unit. We are confident that with the ongoing support of all of the fantastic fundraisers, donors and organisers, we can provide a wider range of support. We are also incredibly grateful for the ongoing support of our Board of Trustees, who have given so much of their time this year as well as their considerable knowledge and skills.

Whilst we cannot name individually all those who have supported us over the past 12 months, we would like to offer our sincere thanks to the following organisations that have supported our work over the past year, as well as the many hundreds of families, doctors, nurses and other individuals who have made such a difference to our work:

Phoenix Community Shop
Lincolnshire Coop
Tropic Skincare
Fidler & Pepper
Asda
T Bailey Asset Management
Mansfield & Dukeries Catenians
Dawns of Linby
Chesterfield Road Methodist Church Ladies Group
St. James's Place
Co-operative Community Fund
Abbey Gates Primary School
Keltruck
Tesco
Terracycle
Pro Vehicle Cosmetics
Integrated Food Projects
A&A Minibus
Mental Health Fitness UK
Touch of Charm
Kutchenhaus
The Rufford Pub

Financial Review 2021/2022

Despite the aftermath of the Coronavirus pandemic and the beginning of the cost of living crisis, we are astounded to have recorded our greatest annual income to date for this financial year. Equally, we have recorded our highest spending which is something we have been trying to increase for a number of years. Income for the year was £36,944.16 with expenditure reaching £34,682.36.

Income

The major income sources this year were:

Phoenix Community – We were sorry to hear of the closure of the Phoenix Community Shop and the ceasing of their fundraising. We were honoured, however, to be chosen as one of the recipients of their assets, with a donation of £2000 being made to us.

Lincolnshire Coop – Having been the charity chosen in our local Lincolnshire Coop for the three months at the end of our previous financial year, we were delighted to receive a total of £1380 from this at the beginning of this financial year.

Local Businesses – For many years now, a local Solicitors in Mansfield, Fidler & Pepper has chosen to support us with their charitable giving. We have been overwhelmed by their ongoing generosity and have received three cheques this year totalling £3531.34. We have also been supported by T Bailey Asset Management in Nottingham with a donation of £1000 and Keltruck in Sutton-in-Ashfield with a donation of £2500. We are grateful to all those who nominate us for such support.

St James's Place – Following a recommendation from a parent we have supported, we were successful in applying for a grant from St, James's Place for £2250. This is restricted funding for our counselling provision.

Sporting Achievements – We had four runners who completed the Great North Run in 2021 raising a total of £4342.84 between them. One of our supporters, Matthew Cullen, completed his challenge to run the distance from Land's End to John O'Groats raising £1339.56 in the process and another parent we had supported, Tom Bingley, raised over £1000 in his attempt at the Robin Hood 100 mile run.

Race Night – As mentioned above, we were so pleased to be able to host a face-to-face fundraiser for the first time since before the pandemic and were even more delighted that the Race Night raised £1273.93

Standing Orders – We have had 13 regular donors this year who contribute to the charity through standing orders on either a monthly or weekly basis. Their generous giving has totalled £2693.58. If this is something you feel you could consider, we would love to hear from you! It is great to have the security of regular income each month.

There have also been many individuals and groups who have donated or undertaken other fundraising for us but are too many to list here. We sincerely thank all of these people for all of their efforts.

Use of Funds

vCreate – For the fifth year we have been happy to support the provision of the vCreate App that enables parents to receive photograph and video updates of their baby when they cannot be with them. It is something that is very much appreciated by families and the staff who are able to share important moments in a baby's journey. If there are any businesses out there who would be interested in sponsoring this app at a cost of £4320, please do contact us for more information.

Counsellor – Thanks to the relaxing of the rules regarding visiting on the unit, our counsellor, Paula, has been able to return to visiting on a regular basis. She is also continuing to offer support virtually if parents wish to use this option. We have paid £740 towards her hours on the unit during this financial year.

Staff Training – Staff training has continued to be limited and virtual but we have been able to fund 5 places for nurses to attend the Baby Friendly Conference later this year and for 1 member of staff to attend the Virtual Reason Conference. The total cost of these events was £425 and we look forward to hearing feedback from the staff following their attendance.

Breast Pumps – As mentioned above, we were approached by the unit to fund a significant number of breast pumps to enable one to be placed in each cot space and for a number of mobile pumps to be purchased to loan out to mums expressing at home. It was agreed that we would fund half of this request with the remaining amount being met by the hospital's charitable funds. Our contribution totalled £6612.96.

Gifts for Parents & Staff – As already noted, we have begun to offer gift bags for families at various occasions throughout the year. Christmas, Mother's Day, Easter, Platinum Jubilee and Father's Day gifts have all been provided at a cost of £1143.17.

In addition, we have continued to provide the essential items that are the core everyday services, providing 150 Welcome Bags, 22 Bus Vouchers and 40 Meal Vouchers for the local pub during this financial year.

Remuneration

The Foundation's Trustees comprise the key management personnel of the charity. They are charged with directing, controlling, running and operating the charity on a day to day basis. The Trustees are not remunerated. The pay of the Foundation Manager is continued to be reviewed annually.

Disclosure of information to auditors

Each of the Trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditors are aware of such information.

Auditors

Revd. Robert Howard Jones F.C.M.A., C.G.M.A. was appointed as auditor of the accounts.



Clare Harris

Clare Harris
Foundation Manager
Date: 7th July 2022

The Trustees are responsible for preparing the Trustees' Report and the accounts. In preparing these accounts, the Trustees are required to: -

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charity. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- There is no relevant audit information of which the charitable company's auditor is unaware
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Emily Harris Foundation

1127191

Receipts and payments accounts

CC16a

For the period
from

01/07/2021

To

30/06/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	17,004	-	-	17,004	5,986
Fundraising Events	2,158	-	-	2,158	792
Fundraising by Others	13,595	-	-	13,595	12,532
Gift Aid Claim	943	-	-	943	653
Grant	-	2,250	-	2,250	200
Other Income	995	-	-	995	1,780
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	34,694	2,250	-	36,944	21,944
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	34,694	2,250	-	36,944	21,944
A3 Payments					
Neonatal Staff Training	425	-	-	425	500
Counsellor	-	740	-	740	137
Charitable Activities	17,163	-	-	17,163	8,451
Fundraising Expenses	976	-	-	976	444
Salaries	12,552	-	-	12,552	12,360
Merchandise	153	-	-	153	184
Other Expenses	2,674	-	-	2,674	671
	-	-	-	-	-
	-	-	-	-	-
Sub total	33,942	740	-	34,682	22,748
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	33,942	740	-	34,682	22,748
Net of receipts/(payments)	752	1,510	-	2,262	- 803
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	752	1,510	-	2,262	- 803

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	39,053	9,058	-
		-	-	-
		-	-	-
	Total cash funds	39,053	9,058	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Merchandise	Unrestricted	-	-
	Stock for Charitable Purposes	Unrestricted	-	-
	Equipment	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Ken Daly	13/07/2022	
		Daniella Coles	13/07/2022	

Independent Examiner's Report to the Trustees of
Emily Harris Foundation
For year ending 30 June 2022

I report to the Trustees on my examination of the accounts of Emily Harris Foundation (the charity) for the year ending 30 June 2022.

Responsibilities and Basis of Report

As the Trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under Section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the charity as required by Section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed _____ **Date** 01/09/2022 _____

Revd. Robert Howard Jones F.C.M.A., C.G.M.A.

Auditor/Examiner